



APLU Executive Director - JOB DESCRIPTION

1. SUMMARY

This Asia Pacific Lacrosse Union (APLU) Executive Director job is planned as a full-time role with an initial focus of support to the APLU's development and fund raising for the support of growth (for both new countries and existing members), competition, coaching and officiating in the APLU region plus supporting any APLU events. Also, to provide general and/or specific support to the APLU Board and its Directors as required and to grow the game of lacrosse.

The profile for applicants will be to have experience in the areas of sport participation & development, education, training and event management plus having worked for the sporting sector in this Asia Pacific region and/or internationally.

Key Performance Indicators (KPIs) are:

1. Obtain new Members of APLU by own efforts and initiatives and by working collaboratively with World Lacrosse (WL).
2. Assist Provisional Members to develop and grow their capabilities to attain Full Member status of APLU, ideally within their initial three (3) year membership period.
3. Provide the event management and co-ordination required for APLU's events or Continental Federation events of WL in the region and work harmoniously and effectively with host countries.
4. To commence raising ongoing sponsorship during the initial year.

Ideal qualifications to include:

- Lacrosse background (to support integration and understand history, future and culture)
- Undergraduate degree (ideally in sports management, business management or a similar discipline).
- Experience in a significant sport for administration and operational disciplines.
- Either living in, or willing to relocate to East Asia.
- Have demonstrated an understanding of an organisation's broad strategy and have created and implemented progression in that direction as a 'self starter'.

Personal capabilities to include:

- Social and communication strengths.
- Ability to work with a variety of people and countries.
- Possessing a positive outlook and projection in the role.
- Enthusiasm for working in sports development-

2. OPERATIONS

MEMBER ASSOCIATIONS: LACROSSE AUSTRALIA | CAMBODIA LACROSSE FEDERATION | CHINA LACROSSE ASSOCIATION | CHINA HONG KONG LACROSSE ASSOCIATION | JAPAN LACROSSE ASSOCIATION | KOREA LACROSSE ASSOCIATION | INDONESIA LACROSSE FEDERATION | LACROSSE ASSOCIATION OF INDIA | IRAN LACROSSE ASSOCIATION | MALAYSIA LACROSSE ASSOCIATION | MONGOLIAN LACROSSE FEDERATION | NEW ZEALAND LACROSSE | PHILIPPINES LACROSSE ASSOCIATION | QATAR LACROSSE ASSOCIATION | SAUDI LACROSSE FEDERATION | SINGAPORE LACROSSE ASSOCIATION | THAILAND LACROSSE ASSOCIATION | CHINESE TAIPEI LACROSSE ASSOCIATION | VIETNAM LACROSSE ASSOCIATION

Operational Management Responsibilities:

- As part of this role to be responsible for coordinating and administering the processes and projects relating to membership, administration, growth, competitions, events and development for APLU.
- To be the main point of contact & support for key stakeholders and suppliers in the operations of APLU.
- To obtain sponsorship and then liaise with them to ensure satisfaction and ongoing commitment.

The delivery that this Executive Director role will provide to the APLU Board (and its Member Associations) must be with a commitment to deliver and grow the sport of lacrosse in the Asia Pacific region according to the operational and strategic approaches determined by the APLU Board who work in a close partnership with WL.

The liaison with the WL's Board, Committees and Working Groups will be exercised directly via the APLU Board which may then delegate and monitor as appropriate for this role and its responsibilities. However, this role will require close working co-ordination with WL's Sport Development Management in all aspects of performance.

3. SALARY & RECRUITMENT

Anticipated salary ranging from USD 65,000 – 80,000 depending upon experience and qualifications.

Recruitment will be:

- Advertised in social media network and selected sports specific recruitment channels and agencies.
- Through recommendation from APLU Members (who will be invited to make submissions).
- Through recommendation from APLU and WL contacts.
- Application will be opened for a specified timeframe of 4-5 weeks from initial commencement.
- Short listing from applications by the appointed APLU Working Group working closely with WL appointee
- Interview and final interview by that APLU Working Group & WL nominee.
- Selected candidate will be recommended to the APLU Board for endorsement and hiring.

4. REPORTING

Day-to-day reporting to the APLU Vice-President.

Formal monthly reporting required to the APLU Board for plans and achievements - with prior identification of any Board support desired together with any risk management considerations.

Employment extension, renewal and termination to be decided by the APLU Board.

5. LOCATION

Recruitment from anywhere at the outset. However, would need to be located in a central location within the APLU geography, basically 'East Asia', to operate in an effective and efficient manner.

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Within that broad outline, flexibility exists but will require recommendation by the APLU Working Group and endorsement of the APLU Board.

Remote and on-line working and reporting (via MS Teams and emails and any other required communication).

Depending upon final selection, if the incumbent is located in an APLU Member's country it is desired that there would be office and support capabilities progressed and provided, together with mutual APLU/Member initiatives taken to seek local government grants/funding support.

6. POSITION APPLICATION

Any application for this APLU position may be made to the APLU Vice-President Albert Lai (per albert.lai@asiapacificlacrosse.org). This will be via email with a copy of the applicant's resume.

Applications close at 6PM AEDT (GMT+11) on 30 November 2022.

Any queries can be directed to a member of the APLU Working Group, namely:

- Van Sternbergh (per vsternbergh@asiapacificlacrosse.org)
- Warren Alderige (per warren.alderige@gmail.com)
- Mike Slattery (per mike.slattery@asiapacificlacrosse.org)