Event Sanctioning Policy

Last revised: June 18th, 2026

Purpose (Summary)

APLU sanctions lacrosse events across the Asia-Pacific region to ensure they are well-supported, properly coordinated, and aligned with the region's shared goals.

- **Our overall objectives in sanctioning:** The APLU sanctions events to promote fair play, player safety, appreciation of lacrosse and growth of the game throughout the Asia-Pacific region.
- **Why we sanction:** To support organizers in hosting successful events, manage the regional calendar, and ensure fair and transparent access to APLU resources.
- **What we look for:** Events that are non-profit in nature, held within the APLU region, endorsed by the relevant NGB where applicable, and submitted at least 90 days before the event date.
- **How we sanction:** Organizers submit a completed application with supporting documents. The executive director reviews the submission and presents it to the APLU board for approval. Approved events receive a formal sanctioning letter, calendar listing, and access to APLU support.

Scope and Mandatory Application

Sanctioning is **required** for any of the following:

- Any NGB or LOC seeking APLU endorsement for their event.
- Any NGB or LOC requesting support from APLU, including but not limited to: officiating personnel, equipment loans, logistical advice, or APLU staff assistance.
- Any event that wishes to be listed on the official APLU regional calendar.

Events that do not seek APLU endorsement or support are not required to apply, but will not appear on the APLU calendar and will not be eligible for any APLU resources.

Application and Approval Process

1. **Submission.** NGBs and LOCs must submit a completed APLU Event Sanctioning Request Form along with the following supporting documents:
    - Application Form (event outline and objectives)
    - Budget (itemized income and expenditure in any format)
    - Officer and Member List with contact information
    - Any other supplemental materials (pamphlets, posters, etc.)
2. **Submission Deadline.** Applications must be submitted at least **90 days** before the proposed event date. Late submissions will be considered at APLU's discretion and may result in reduced or delayed support.
3. **Review.** The executive director will review the submission and present it to the APLU board for approval. As part of the review, APLU will check for scheduling conflicts with other sanctioned events and assess resource availability.
4. **Approval.** Sanctioning is subject to approval by the APLU Board. Once approved, APLU will issue a formal sanctioning letter and add the event to the APLU regional calendar. APLU will then provide support as outlined below.
5. **Confirmation of Receipt.** Upon receipt of an application, the executive director will send the organizer a written confirmation without delay. If any required documents are missing, the executive director will notify the organizer immediately so that the submission can be completed. If an application is rejected, the organizer will be notified accordingly. The APLU will provide its reasoning for any applications that are declined. Whether a rejected applicant may reapply is at APLU's discretion.
6. **Sanctioning Fees.** APLU does not currently charge a fee for sanctioning applications. APLU reserves the right to introduce sanctioning fees in the future, with reasonable advance notice to applicants and member organizations.

Regional Calendar and Scheduling Coordination

As the number of events across the Asia-Pacific region increases, conflicts over team availability and shared resources have become a growing concern. To manage this fairly and transparently, APLU will maintain an official regional event calendar and apply the following coordination principles:

- **First-come, first-served calendar priority.** Sanctioning applications are processed in the order they are received. Events approved earlier will have priority on the regional calendar for their chosen dates.
- **Conflict resolution.** If two events apply for overlapping dates, APLU will notify both organizers and facilitate a discussion to resolve the conflict. APLU reserves the right to decline sanctioning for an event that creates an unmanageable scheduling conflict.
- **Officials allocation.** APLU will allocate available officials across sanctioned events based on the regional calendar. Events that apply later or without adequate lead time cannot be guaranteed access to APLU-connected officiating personnel.

Support Provided by APLU

APLU support is available exclusively to sanctioned events. The level of support will depend on the nature of the event, available APLU resources, and the lead time provided by the organizer.

- **Promotion.** APLU will promote sanctioned events on its social media channels, website, and member communications.
- **Officials.** Upon request via the sanctioning form, APLU will assist in identifying and coordinating officiating personnel for the event, subject to availability and calendar priority.
- **Equipment and personnel.** For events with a strong development focus, APLU may provide equipment grants, on-site personnel, and hosting advice, subject to availability.
- **Executive director assistance.** The APLU executive director will be available to assist event organizers in planning and executing a successful event.

Criteria for Sanctioning

To be eligible for sanctioning, an event must meet all of the following criteria:

- **Non-profit.** The event must be organized on a non-profit basis. Administrative costs and reasonable labor fees may be included in the budget.
- **APLU region.** The event must take place within the APLU region. It does not need to occur in a country where an NGB is already established.
- **NGB endorsement (where applicable).** Organizers that are not affiliated with APLU must obtain separate endorsement from the NGB of the host country. This requirement does not apply if no NGB is established in the host country.
- **Timely submission.** The sanctioning application must be submitted no fewer than 90 days before the event date to ensure adequate time for review and resource planning.

Evaluation and Post-Event Reporting

- Within 90 days of the event, organizers must submit an end-of-event report to APLU detailing: final results; participant and spectator numbers; a financial statement; and any issues or learnings relevant to future events. APLU will provide a reporting template to assist organizers in preparing this report.
- Failure to submit a post-event report may result in the organizer being ineligible for APLU sanctioning or support at future events.
- APLU will use post-event reports to evaluate the impact of sanctioned tournaments on the regional lacrosse community and to improve support for future events.

Exceptions and Amendments

APLU recognizes that lacrosse development across the Asia-Pacific region is at varying stages. Applicants whose programs are in an early stage of development are encouraged to contact APLU to discuss their circumstances. APLU is willing to consider exceptions or exemptions to any of the requirements set out in this policy, at its sole discretion, and on a case-by-case basis.

APLU reserves the right to update or amend this policy at any time and without prior notice.